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UNITED STATES GOVERNMENT

Memorandum

TO : Director of Logistics

DATE: 7 APR 1969

FROM : Chief, Real Estate and Construction Division, OL

SUBJECT: Building Requirements Staff

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1. Since its establishment in February 1969, [REDACTED] have been assigned to the subject staff. Half of the time, unfortunately, [REDACTED] has been ill so that essentially it has been a one-man operation to date.

2. While we have had several passing conversations on the directions this staff should take, I felt it would be helpful if I put down the approach we have been taking for your review and reorientation if you feel it is required.

a. Our first effort is to identify the milestones we passed on the construction of the Headquarters Building. Obviously, we must review our files to do this; and these notes ultimately will assist us in the development of an outline for the Divisions history.

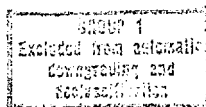
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b. With the previous milestones in mind, the staff will determine the validity of retracing these same steps. Discussions are currently being held with [REDACTED] concerning the impact of Public Law 86-249, Public Buildings Act of 1959. The Office of General Counsel, in an old opinion by [REDACTED] (eight pages) made prior to enactment, states:

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"This bill, if enacted, will have a direct effect upon any action this Agency may contemplate with respect to providing additional facilities at our Langley site..."

Also, a GSA Bulletin dated 7 February 1966 established an advisory committee on Federal buildings in the National Capital region in accordance with a Presidential directive made 29 January 1966. This committee's charter must also be investigated.



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c. We plan to prepare a target time schedule for all actions and steps indicated in a revised milestone listing through the completion of facility construction.

d. We should conduct extensive research to establish the latest innovations which should be incorporated into new facilities. These should include, but not be limited to, elevators, moving sidewalks, new communications techniques and methods (video, computers, etc.), security concepts, construction techniques, utility systems (including HVAC and emergency power), parking landscaping, etc.

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e. We must review recent applicable reports, as the Space Requirements Staff report, the [REDACTED] report, the [REDACTED] report, and all other related data and master plans, and be prepared to provide and draw upon information contained therein to prosecute other applicable tasks.

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3. After accomplishing a portion or all of the above, the staff would be prepared to determine current requirements. To accomplish this, the staff must be updated on Agency plans and concepts now and for the future and relate these to the best type of building (mechanical versus one for personnel). Steeped in this knowledge, the mundane task of preparing a construction directive would be undertaken (i.e., detailed space requirements developed).

4. If the above general approach does not appear acceptable, I would appreciate your guidance as to redirecting our efforts.

[REDACTED]

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